Schedule Change Policies

Students must give careful consideration to their course selections. The courses which appear on the choice sheet are the courses the student will receive whenever possible. When students report on the first day of school and receive their "official" class schedules reflecting teacher and room assignments, they will be expected to follow these schedules for the entire year. Counselors will change schedules when the student has a priority need such as **the lack of a prerequisite, a scheduled course that was unsuccessfully completed during the Ed-options program or by correspondence, or missing courses required for graduation.** If a student has been scheduled into a class taught by a teacher with whom the student has previously failed, the counselors will attempt to place the student with a different teacher upon request.

During the first week of the semester, priority requests to drop a course will be handled through the guidance office. During this time period, a student may transfer to another course if he/she meets the criteria for a schedule change.

Students enrolled in an Honors or AP course who are not working at a successful performance level may drop the class at the end of the first nine weeks, but only after consultation with the teacher, parent, and counselor. **Students enrolled in a dual enrollment course face different drop periods to align with the college/university's drop period. The Honors or AP course will be replaced with a basic education course. Switching from one honors, Advanced Placement or dual enrollment course into another honors, AP or dual enrollment course will not be permitted.

Schedule changes will NOT be made at any time for a student wanting a different teacher or period. Registration for a course indicates the student makes a commitment to that academic area for the duration of the course. **Students will not be permitted to drop a class.**